**Southeast Kentucky Community and Technical College**

**LPN Nursing Program**

**Pre-Admission Conference Information**

**2019-2020**

Southeast Kentucky Community and Technical College Nursing Program prepares students to fill a critical role in the health care industry with a career as a licensed practical nurse (LPN). Due to new trends in health care, nursing is seen as the greatest untapped resource in our nation as we strive for quality health care. A career in Nursing offers vast opportunities. Graduates are eligible to apply for the NCLEX PN exam. The LPN Program can be completed in 1 year.

The LPN Program at SKCTC prepares graduates to use their skill and knowledge to fulfill the role of the nurse: enhance human flourishing, demonstrate sound nursing judgment, continually develop professional identity, and possess a spirit of inquiry to improve the quality of patient care. Encompassed within these roles are six core components of nursing practice: context and environment, knowledge and science, personal/professional development, quality and safety, relationship-centered care and teamwork. These core components are introduced, developed and built upon throughout the curriculum.

The curriculum combines general education and nursing courses that correlate classroom and clinical instruction in a variety of community agencies. The LPN graduate, having achieved the graduate and student learning outcomes, is prepared to practice in a variety of settings within the parameters of individual knowledge and experience according to the standards of practice and successful completion of the NCLEX PN national exam.

Acceptance into the LPN Program is based on a selective admissions process, there is no waiting list. In order to be considered for admission, applicants must comply with college and program admission requirements per the pre-determined deadline.

**Admission Requirements for August 2020**

**Apply to the program**

* Attend a pre-admission nursing conference with the nursing program coordinator or designee.
* Submit the following documentation to:
	+ Admissions Office
	+ Attn: Shana Lewis
	+ Southeast Kentucky Community and Technical College
	+ 700 College Road
	+ Cumberland, KY. 40823
* Admission to the college. This is on the college website [www.southeast.kctcs.edu](http://www.southeast.kctcs.edu) If you have been out of school a semester or more, please complete a new application. (***If you are currently enrolled at another KCTCS Community College please do a paper application, only for SKCTC, if you are admitted the application will then be processed to change home school***).
* Application for admission to the nursing program.
* Unofficial High School Transcript or indication that the applicant has or will complete a high school course of study or a passing GED official score report.
* Unofficial transcripts for KCTCS colleges and Official transcripts for all other colleges, universities and/or vocational schools attended since high school.
* Proof of Nurse Aid (course within 3 years) via transcript, or KBN certified list.
* Results of the ACT or its equivalent, and/or NLN pre-admission (PAX) Exam Scores.
* All above required information and forms must be submitted by the applicant at one time in one packet.
* ***\*If you wish to have consideration regarding college GPA a letter must be in the application packet stating reason for request including grades, year and explanation.***
* ***\* if you have not taken the NAA (NURSE AID) by deadline, please put in the packet anticipated date for the class.***

**You may be admitted to the program before completing the prerequisite classes, but the courses must be successfully completed before enrolling in the Nursing 101 course.**

*Admission is open to all qualified students regardless of economic or social status, and without discrimination on the basis of race, color, sexual orientation, marital status, beliefs, age, national origin, or handicap.*

**PRE- Admission Exams**

*An ACT or its equivalent, and/or (PAX) NLN Pre-admission Exam score is required for admission to the ADN Program. For information on the NLN exam, download the NLN brochure for test dates, exam content and the registration process.* <https://ondemand.questionmark.com/400030/ext/nlntesting> (*PAX must be taken within the last 3 years of admission date)*

*Due to recommendations by the National League for Nursing, students at SKCTC may not take the exam mare than once in a 12 month period. You may take the exam at SKCTC or other college or University and submit a copy of the results in your application packet.*

**Prerequisites**

The following must be completed before entering the first nursing course, **but these courses are not required to be completed before applying: (students may be in the process of taking courses or plan to take over the summer)**

* Quantitative reasoning to meet AA and AS requirements, with a grade of C or better.
* General Psychology (PSY 110)
* Anatomy & Physiology (BIO 137), with a grade of C or better.
* Prior to enrolling in Nursing 101, students must provide documentation of successful completion of MNA/NAA 100 or a minimum 75 hour nursing assistant course or its equivalent (***if not on the registry course must have been taken within past 3 years of admission to verify currency of essential skills)***
* Documentation of computer literacy as defined by KCTCS.
* ***Before enrolling students*** will be required to provide documentation of all required immunizations and CPR for the Health Care Provider. ***This is not due until after acceptance into the Program.***
* Progression in the LPN program is contingent upon achievement of a grade of “C” or higher in each nursing, biological science, and mathematics course either concurrent or prior to as denoted in program curriculum.
* Students must maintain a 2.0 cumulative grade point average or higher (on a 4.0 scale).

**The Selection Process**

All applicants must apply by **March 1** to be eligible for the fall nursing class.

Enrollment in the LPN Program may be limited because of available health care facilities in the community, as well as limited faculty and financial resources at the community college.

Admission is based upon a 100 point system. The admission point scale is designed to objectively evaluate applicants for the LPN Program. Applicants with the highest total points may be admitted to the program.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACT** | **Points** | **SAT** | **Points** | **NLN PAX %** | **Points** |  | **Cum.****GPA** | **Points** |
|  **36** | **50** | **1600** | **50** | **100%** | **50** |  | **3.75-4.00** | **50** |
| **35** | **48** | **1560-1590** | **48** | **99-97** | **48** |  | **3.50-3.74** | **42** |
| **34** | **45** | **1520-1550** | **45** | **96-94** | **45** |  | **3.25-3.49** | **34** |
| **33** | **42** | **1490-1510** | **42** | **93-91** | **42** |  | **3.00-3.24** | **26** |
| **32** | **39** | **1450-1480** | **39** | **90-88** | **39** |  | **2.75-2.99** | **18** |
| **31** | **36** | **1420-1440** | **36** | **87-85** | **36** |  | **2.50-2.74** | **10** |
| **30** | **33** | **1390-1410** | **33** | **84-82** | **33** |  | **<2.50** | **0** |
| **29** | **30** | **1350-1380** | **30** | **81-79** | **30** |  |  |  |
| **28** | **27** | **1310-1340** | **27** | **78-76** | **27** |  |  |  |
| **27** | **24** | **1280-1300** | **24** | **75-73** | **24** |  |  |  |
| **26** | **21** | **1240-1270** | **21** | **72-70** | **21** |  |  |  |
| **25** | **18** | **1200-1230** | **18** | **69-67** | **18** |  |  |  |
| **24** | **15** | **1160-1190** | **15** | **66-64** | **15** |  |  |  |
| **23** | **12** | **1130-1150** | **12** | **63-61** | **12** |  |  |  |
| **22** | **9** | **1100-1120** | **9** | **60-58** | **9** |  |  |  |
| **21** | **6** | **1060-1090** | **6** | **57-55** | **6** |  |  |  |
| **20** | **3** | **1020-1050** | **3** | **54-50%** | **3** |  |  |  |
| **<20** | **0** | **<1020** | **0** | **<50%** | **0** |  |  |  |

**Preference may be given to applicants**:

* Who demonstrate above average standing in high school or on the GED
* Have an ACT composite standard score of a preferred 20 or above or its equivalent and/or
* 50% rank or higher on the PAX NLN Preadmission Exam or 100 points or higher
* Have a preferred cumulative grade point average of 2.5 or better
* ***\*If you wish to have consideration regarding college GPA you must submit a letter in the application packet stating reason for request including grades and explanation.***
* ***Students with an ACT or its equivalent, and/or NLN score below the preference may apply and may be considered depending on the applicant pool and available slots.***

Selection of students for the LPN Program will be made by the President of the college or the President’s designee after considering the recommendations of an admission committee which is to be appointed for this purpose.

Applicants will be notified by letter of acceptance or non-acceptance into the nursing program. Students accepted to the program must complete drug screening/background check as well as immunization and documentation provisions as directed in the additional information provided with their acceptance letter.

**Expenses & Financial Assistance**

Students are responsible for necessary books, uniforms, professional liability insurance, criminal background check, drug screening and transportation to school and clinical sites. (Please see the Estimated Student Cost Information Form)

Southeast Kentucky Community and Technical College offers a variety of financial aid and scholarship opportunities. SCHOLARSHIPS: Please go to the SKCTC webpage to access information and applications for scholarships, including merit, general, need-based and others.

Students accepted to the nursing program may also apply for the Nursing Incentive Scholarship Fund (NISF). Additional information regarding the NISF program and an application form are found on the Kentucky Board of Nursing web site. [www.kbn.org](http://www.kbn.org) Students may also go onto the College website and under FA, apply for college scholarships.

**ESTIMATE OF EXPENDITURES**

Tuition In State: $6,264 - $7,826 (including $8.00/credit hour fee)

 \*See website at <https://southeast.kctcs.edu/affording-college/tuition-costs/index.aspx> for Out-of-State student tuition costs.

Textbooks & HESI (required: by first class) 400.00 – 700.00

KIT (Includes Stethoscope, scissors, penlight, 60.00

Blood Pressure Cuff, 3 color ink pen) 40.00

White Lab Coat 50 .00

Uniforms (1 years) required uniform 150.00

Watch (with second hand) 30.00

Shoes 70.00

Professional Liability Insurance 22.00

Drug and Background Check 80.00+

Injections (approximately) Hepatitis B 150.00

CPR Certification 50.00

ExamSoft 45.00

RCampus 37.50

**Technical Standards**

Nursing at the technical level involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of nursing functions. All students should possess:

* Sufficient visual acuity needed for all patient assessment and nursing care:
* Sufficient auditory perception to receive verbal communication from patients and members of the health team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, IV infusion pumps, Doptones, fire alarms, etc.
* Sufficient gross and fine motor coordination to respond promptly to implement the skills, including the manipulation of equipment required in meeting health needs;
* Sufficient communication skills, (speech, reading, writing) to interact with individuals and to communicate their needs promptly and effectively, as may be necessary in the individual’s interest; and
* Sufficient intellectual and emotional functions to plan and implement care for individuals.

**Criminal Conviction Background/Drug Screening**

The Kentucky Board of Nursing requires that all criminal convictions (misdemeanors and felonies) be reported at the time of application for licensure. The Board has the power to deny the right to take the licensure exam to an individual with a criminal history that involves acts bearing directly on the practice of nursing.

In order to comply with requirements of all affiliating health care agencies, a criminal background check and drug screening will be required of all students once a year. Affiliating agencies may deny the student with a criminal background and/or students who fail the drug screening, the right to participate in clinical learning experiences at their facilities. This will require the student to withdraw from the program.

**Employment Opportunities:**

According to the US Department of Labor, overall job opportunities are excellent. According to the U.S. Bureau of Labor Statistics (BLS) Nationwide median annual wage for LPN’s is $46,240 annually as of May 2018 <https://www.bls.gov/ooh/healthcare/licensed-practical-and-licensed-vocational-nurses.htm>. According to the U.S. Bureau of Labor Statistics (BLS) the median wage for Kentucky is $41,920 as of May 2018 <https://www.bls.gov/oes/current/oes292061.htm>.

**Southeast Kentucky Community and Technical College**

**LPN Program Curriculum**

***Prerequisites to NSG 101***: The following must be completed before entering the first nursing course, ***but these courses are not required to be completed before applying:***

* Quantitative reasoning to meet AA or AS requirements with a grade of “C” or better.
* General Psychology (PSY 110)
* Anatomy & Physiology I (BIO 137) with a grade of “C” or better.
* Successful completion of MNA/NAA 100 or a minimum 75 hour nursing assistant course or its equivalent ***(You do not have to be on the state certified list) MNA/NAA must be taken within past 3 years if not on registry.***
* Documentation of computer literacy as defined by KCTCS.
* CPR for the Health Care Provider

***Prior to enrolling in Nursing 101, students must provide documentation of required immunizations and must be kept current during the entire program: (This is not due until after acceptance into the Program)***

* + ***TB, Tetanus, MMRV, Hepatitis B, Varicella or titer, Influenza.***

**First Semester:**

* NSG 101: Nursing Care I 9 credit hours
* BIO 139: Anatomy and Physiology II 4 credit hours

**Second Semester:**

* NSG 102: Nursing Care II 10 credit hours
* ENG 101: Writing I 3 credit hours

**Southeast Kentucky Community and Technical College**

**LPN Program**

**Readmission & Transfer Information**

Readmission to the nursing program is not automatic, you must follow the Kentucky Community and Technical College System rules, section IV, 3.7.1. and Nursing Program Policies.

* Readmission is dependent upon (1) available space in the class, (2) the demonstration of your ability to succeed in future nursing courses, which may be demonstrated by successful scoring of a comprehensive final exam of courses completed during the last semester attended and/or HESI testing, and (3) meeting all program requirements and admission criteria.

**To be considered for readmission you must complete the following**:

1. Submit a letter via mail or email to the nursing coordinator requesting readmission to the Nursing Program by March 1 for fall admission and November 15 for January readmission.
2. **The letter must include**:
	1. The **campus site, course number and semester for readmission**.
	2. The reasons for withdrawing or failing from the Nursing Program.
	3. An action plan which addresses problem areas, and how those will change or be addressed in order to assure future success. (a plan of action)
	4. Other factors you plan to institute to assure success if readmitted
	5. Your current mailing address, email and telephone numbers.
3. In addition, please include other documentation you believe will be helpful in consideration for readmission.
4. All documentation will be shared with the nursing faculty for their recommendation and submitted to the Nursing Admissions committee for their consideration regarding readmission.
5. Faculty will look at attendance, test scores, remediation and other classroom information for all students requesting readmission.
6. Students may be required to show continued competency by passing a final exam of the last Med/Surg. nursing class successfully taken and/or NLN/HESI testing before being readmitted and continuing in the Program. (information regarding the exam necessary with objectives and outcomes will be provided)
7. A student may be considered for readmission **one time** during the Program if all criteria are met and space is available. The Nursing Admissions Committee may recommend readmission a second time, for a student with extenuating circumstances who present sufficient evidence of remedial study, additional preparation or resolution of factors contributing to unsuccessful course completion.

**Transfer Students:**

Applicants who wish to transfer into the nursing program from another nursing program must:

* Meet all admission requirements, and test scores, of the receiving institution, SKCTC.
* (***If you are currently enrolled at another KCTCS Community College please do a paper application, only for SKCTC, if you are admitted the application will then be processed to change home school***).
* Notify the Coordinator of the Associate Degree Nursing Program in writing, or email, stating entry date requested and reason for transfer, and have the Program coordinators and one faculty member from the program previously attended submit a letter of recommendation to the nursing program coordinator.
* Deadline is predetermined.

***Send letters via mail or email to: Joy Pennington, Nursing Program Coordinator, at 700 College Road Cumberland, KY. 40823 or email letters to*** jpennington0004@kctcs.edu.

Remember all application documentation must be turned in to the Admissions Office, Shana Lewis, SKCTC 700 College Road, Cumberland, KY 40823.

Questions: contact the coordinator at 606-589-3096 or email jpennington0004@kctcs.edu.

**Southeast Kentucky Community and Technical College**

**LPN Program**

**Advisor/ Student Check List**

**Student Name: ACT: GPA:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student ID #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Academic Plan Code 5138017009**

**(Pre-Nursing must use AA or AS codes: AA: 2401015000 and AS Code: 2401016000) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 ***Prerequisites to Nursing 101***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course # | Course Title | Credit | Grade | Semester/Yr |
|  | Quantitative Reasoning to meet AA or AS requirements | 3 |  |  |
| PSY 110\*  | General Psychology  | 3 |  |  |
| BIO 137\* | Human Anatomy and Physiology I  | 4 |  |  |
| ***Sub Total:***  |  | ***10*** |  |  |

*Successful completion of MNA/NAA 100 or a minimum 75-hour nursing assistant course or equivalent Yes\_\_\_\_\_ NO\_\_\_\_\_ and documentation of digital (computer) literacy as defined by KCTCS. YES\_\_\_\_\_\_ NO\_\_\_\_\_\_\_*

***First Semester***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course # | Course Title | Credit | Grade | Semester/Yr.  |
| NSG 101+ | Nursing Practice I  | 9 |  |  |
| BIO 139\* | Human Anatomy and Physiology II ***(Concurrent or Prior)*** | 4 |  |  |
| ***Sub Total:*** |  | ***13*** |  |  |

***Second Semester***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course # | Course Title | Credit | Grade | Semester/Yr. |
| NSG 102 | Nursing Care II | 10 |  |  |
| ENG 101\* | Writing I ***(Concurrent or Prior)*** | 3 |  |  |
| ***Sub Total:*** |  | ***13*** |  |  |

* \*General Education Courses
* NAA must have been taken within past 3 years unless on certified list/state registry.

Nursing credit hours are earned by both lecture and laboratory experiences

One hour of lecture instruction is 50 minutes and equates to one credit hour earned.

Contact hours are defined as the total number of 50-60 minutes hours required for learning experiences.

It is the ultimate responsibility of the student to stay current with the curriculum requirements.

Acceptance into the nursing program is based on a selective admissions process. Progression in the program is contingent upon achievement of a grade of “C” or higher in each biological science, nursing and mathematics course and maintenance of a 2.0 cumulative grade point average or better. For more information view the college website [www.southeast.kctcs.edu](http://www.southeast.kctcs.edu) or you may call the nursing office at 606-589-3095 Monday-Friday 8:30-4:00.

The Southeast Kentucky Community and Technical College Associate Degree Nursing Program is approved by the Kentucky Board of Nursing.

**Southeast Kentucky Community and Technical College**

**LPN Nursing Program**

***Applicant Check List***

 **Apply to SKCTC**  (If I didn’t attend SKCTC for one or more semesters, I need to go to the Admissions Office at any SKCTC campus and apply for admission to the college or online.)

 **Nursing Program Application:**  (Goes in the application packet)

\_ **High School Transcript or GED Score Report:**  (**Unofficial*)*** from high school or board of education. (Goes in application packet)

\_\_\_\_\_\_\_**Unofficial Transcripts** of all postsecondary education attended including technical/vocational schools for the application packet. (This also includes and SKCTC and any other KCTCS college attended) (Goes with application packet)

\_\_\_\_\_\_ **Medicaid Nurse Aide Course completion document:** (unless NAA 100 course is still to be taken or in process; please include a letter stating this in your application packet. You can get a copy of your nurse aid certification by going on line to KBN and running off a copy.) **You do not have to be on the certified list, but must have completed the course within the past 3 years.** (Goes in application packet)

 **ACT Score Report, or its equivalent, and/or PAX exam score:** (must include a copy of ACT scores, or its equivalent, and/or PAX exam score with the nursing application packet. You may go to the academic support services at SKCTC and get help to prepare for the exam or schedule the exam if not taken or you wish to retake.) (You may take the ACT Residual given by SKCTC, see the admissions office for testing dates.)

 **SUMMARY -** I need to submit: 1) Nursing Program Application; 2) Official High School Transcript or GED score report; 3) Official Transcripts of all postsecondary education, 4) Medicaid Nurse Aide course completion. (unless NAA 100 course is still to be taken, then please include a letter stating this in your application packet), 5) ACT Score Report, or its equivalent, and/or 6) PAX or NACE Score Report. All information in the application packet mailed at one time by:

* **Mail all in one packet to:**

Admissions Office

Shana Lewis

Southeast Kentucky Community and Technical College

700 College Road

Cumberland, KY 40823

***\*\*If you wish to have consideration regarding college GPA a letter must be in the application packet stating reason for request including grades and explanation.***

If I attended a nursing program at another college, or am requesting readmission to the program, Please see information regarding transfer and readmission. Request must be sent to Program Coordinator by **March 1** for fall admission and **November 15 for spring readmission/transfer.**

Joy Pennington, Coordinator Nursing Program

Southeast Kentucky Community and Technical College

700 College Road

Cumberland, KY 40823